

GENERAL AGREEMENT

This document outlines the general terms and conditions agreed to by the U.S. Scale Masters Association, Inc., hereafter referred to as USSMA, and the _____, hereafter referred to as ____, for conducting the U.S. Scale Masters Model Aircraft Championship for the year 200X, herein referred to as the event.

1. The event will be held on Thursday, _____, 200X through Sunday, _____, 200X. The event will be held at the _____ Airport in _____.
2. For this event only, USSMA appoints ____ the host club.
3. The host club shall designate persons to serve as the Contest Director and the Contest Manager and shall authorize them to enter into such agreements as necessary to conduct this event subject to approval by the President of USSMA. The USSMA _____ Vice President is hereby designated as the official liaison with ____.
4. The ____ is authorized by USSMA to use its logo, trademarks and other identifying marks for the purposes of conducting this event, including the preparation and distribution of publicity and other promotional activities.
5. The USSMA and the ____ shall jointly develop and implement a plan for obtaining sponsors for this event and accounting for all proceeds from any such sponsors, whether in cash, merchandise or services. All such contributions from sponsors shall be used by ____ as specified in the approved budget or by mutual agreement between ____ and USSMA for promoting and conducting the event. USSMA will use its best efforts to aid in the acquisition of sponsors for the event.
6. The ____ Financial Manager will work directly with USSMA Director of Finance to:
 - a. Prepare a budget of income and expenses and chart of accounts in a mutually agreed format.
 - b. The budget shall be dynamic and revised with USSMA, as new and accurate data is known up until approximately 4 weeks before event registration.
 - c. Each party will provide the other a monthly statement of all actual receipts and disbursements related to the event starting the first month an expense is paid or income is received.
7. ____ shall be responsible for all sales of every kind including USSMA raffle tickets and memorabilia such as commemorative hats, shirts, pins, programs, etc. and maintain records of all such sales. The ____, subject to USSMA approval, shall be responsible for design, procurement and distribution, either by sale or otherwise, of all hats/caps and shirts containing the "official" Scale Masters emblems. USSMA may provide other memorabilia

merchandise to ____ for sale. The cost of acquiring the items to be sold will be funded by sponsor income.

8. Both ____ and USSMA may conduct raffles for the mutual benefit of both parties as specified in the approved budget.
9. Registration:
 - a. USSMA staff sends notice of eligibility and official entry forms to pilots who qualify for the event at the conclusion of each of the various qualifiers. USSMA will then provide the completed hard copy registration form from all contestants who gain eligibility in the qualifying contests plus any contestant information such as photo of plane and biography received by the contestant, to ____ as soon as practical.
 - b. ____ will provide a registration person that will enter the names and addresses of all qualified contestants received from USSMA.
 - c. The ____ will utilize the contestant photos for developing the contest program that will be sold at the gate, throughout the event, and also to be provided free of charge to each contestant.
10. The ____ shall have sole responsibility for providing all food concessions.
11. The ____ will provide all facilities for radio impound including the personnel to man the impound area for all times that flight is permitted.
12. The ____ will provide for all flight line personnel including flight line control utilizing USSMA provided radio communication equipment and methods.
13. The ____ will provide personnel and computer and related equipment for the recording and printing of all official scoring from both the static and flying sections of the event. The USSMA will provide the latest version of the USSMA "Contest Director" software which will be used to compile, store and present the static and flying scoring results to the ____ no later than July 1, 200X. The computer software shall remain the property of USSMA.
14. ____ shall return all software and database information about the event to USSMA Headquarters as soon as practical at the conclusion of the event.
15. The USSMA will provide all plaques while ____ will provide the trophies to be awarded at the event, the cost of which shall be funded from sponsor proceeds
16. The ____ shall provide USSMA Certified Judges for both the static and flying sections of the event. USSMA requires that all championship judges pass the USSMA Judges Certification exam prior to the event. In the event that the ____ is unable to secure sufficient qualified judges, USSMA reserves the right to provide "core" certified judges and/or scorekeeper if necessary. Any judges and/or scorekeeper designated by USSMA shall

serve at no expense to the ____ club. Expenses for these participants may be paid from event proceeds.

17. The ____ shall provide all arrangements for the “official” host hotel.
18. The ____ shall provide for a “Hangar Party” at a facility of its choice on **Thursday** night for pilots, crews and other interested parties. Admission to cover costs may be charged or may be free for pilots and team builders at the host club’s discretion..
19. In addition, the ____ shall arrange for an awards banquet, including identifying the MC and program, to be held on Saturday night. Participation to these events will be on a tickets basis only and the ____ shall handle all ticket sales.
20. The ____ shall arrange for magazine ads for the event in various model aviation publications per the approved budget.
21. Neither USSMA nor ____ will be liable for any monetary expenses incurred by any party prior to or at the event, which have not been agreed to in writing by USSMA and ____.
22. All profits and/or losses as finally accounted for jointly by the ____ Financial Manager and USSMA Director of Finance shall be shared equally. A final accounting shall be concluded no later than four (4) weeks from the end of the event.
23. Any condition or situation that may arise in the conduct of this event that is not specifically covered by this agreement will be resolved mutually by USSMA and ____.

President
U.S. Scale Masters Assn., Inc.

Date

Contest Director

Date